



Tondra Hamilton
Director, Human Resources
4444 South Blvd.
Charlotte, N.C. 28209
Elements Brands
Phone: (720) 465-6644

October 15th, 2021

Re: Melissa McLaughlin

Dear Sir or Madam,

For almost a decade, Melissa has been a contractor with Elements Brands and the Natural Dog Company, serving as a valued Social Media Manager on our marketing team. Melissa's contract with us ends on Friday, October 22nd, 2021.

We certainly appreciate all of Melissa's stellar work and wish her the very best as she pursues other professional opportunities.

Please do not hesitate to contact me if further information is required. I would be happy to answer any questions.

Warm regards,

Tondra Hamilton

HR Director | Elements Brands

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Elements **Brands**